

**INFORMATION SHEET**

Client: \_\_\_\_\_

Owner of Property: \_\_\_\_\_

Managing Agent: \_\_\_\_\_

1. Name of Debtor: \_\_\_\_\_

2. Address of Debtor: \_\_\_\_\_

3. Case No. & Judge Assigned: \_\_\_\_\_

4. Chapter      7      11      13      (circle one)

5. Date Filed: \_\_\_\_\_ 60 days from Filing Date: \_\_\_\_\_

6. Attorney for Debtor: \_\_\_\_\_

Address for Debtor's Attorney: \_\_\_\_\_

7. Trustee: \_\_\_\_\_

Address for Trustee: \_\_\_\_\_

**INFORMATION NEEDED FROM CLIENT**

8. Copy of Lease.

9. Term of Lease      Month \_\_\_\_\_ Day \_\_\_\_\_ Year \_\_\_\_\_  
to                      Month \_\_\_\_\_ Day \_\_\_\_\_ Year \_\_\_\_\_

10. Amount of Monthly Rent: \$ \_\_\_\_\_

11. Balance of Rent prior to filing the Bankruptcy Petition:

- (a) Rent: Monthly Rent \_\_\_\_\_ Amount \_\_\_\_\_
- (b) Late Charges: Months \_\_\_\_\_ Amount \_\_\_\_\_
- (c) Court Costs: \_\_\_\_\_
- (d) Attorney Fees: \_\_\_\_\_

12. Balance of Rent after filing the Bankruptcy Petition:

- (a) Rent: Monthly Rent \_\_\_\_\_ Amount \_\_\_\_\_
- (b) Late Charges: Months \_\_\_\_\_ Amount \_\_\_\_\_
- (c) Court Costs: \_\_\_\_\_
- (d) Attorney Fees: \_\_\_\_\_

**TENANCY ACTION**

13. (a) Non-payment case initiated in Landlord/Tenant Court: \_\_\_\_\_ yes \_\_\_\_\_ no

(b) Docket Number (if any) \_\_\_\_\_ Trial Date: \_\_\_\_\_

(c) Was a Judgment for Possession entered? \_\_\_\_\_ yes \_\_\_\_\_ no  
If yes, date Judgment for Possession issued: \_\_\_\_\_

(d) Was a Warrant of Removal (WOR) issued? \_\_\_\_\_ yes \_\_\_\_\_ no  
If yes, date Warrant of Removal was issued: \_\_\_\_\_

(e) Was the WOR served \_\_\_\_\_ yes \_\_\_\_\_ no  
If yes, date Warrant of Removal was served: \_\_\_\_\_